

MEMORANDUM FOR: Director of Personnel

SUBJECT : Objection to Changes in Recurring Personnel
Statistical Reports

1. In accordance with your request, this Office has reviewed the attachment to your memorandum of 2 July 1957 wherein you propose to make scheduled reporting changes in recurring personnel statistical reports.

2. This Office concurs in your proposed changes, with the exception of the following:

a. Monthly Personnel Statistical Review - A monthly personnel strength report is required by the Budget Division of this Office in order that current strength figures are available for budgetary purposes.

b. Date of Grade Roster of SF Career Service Staff Personnel - It is believed more desirable from a career service standpoint to receive this report on a quarterly basis rather than semi-annually. This would agree with the Date of Grade Roster which you propose to furnish this Office quarterly.

3. I will be glad to discuss our requirements further with you if you so desire.

E. R. SAUNDERS
Comptroller

Distribution:

- 0 & 1 - Addressee
- 1 - Budget
- 1 - PAS
- ✓ 1 - Compt

RZJ bnh
38

Received By	4
Mr. [illegible]	X
<input type="checkbox"/> [illegible]	
Date	18 SEP 1978
By	026